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ENG 1002G-011: Composition and Language

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Eastern Illinois University

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English 1002G

Composition and Language

Course Outline and Syllabus

Bring this syllabus and course schedule to every class so that you may make note of any changes I announce.

Lynanne Page, Instructor
3037 Coleman
jlpage@eiu.edu

Office hours: M 12pm-2pm
W 11am-2pm

Required Texts:

Fowler, H. Ramsey and Jane E. Aaron. *The Little, Brown Handbook*. 11th ed.

Griffith, Kelley. *Writing Essays about Literature*. 7th ed.

Kennedy, X.J. and Dana Gioia. *Literature: An Introduction to Fiction, Poetry, Drama, and Writing*. 11th ed.

Course Description:

English 1002G. Composition and Literature. A writing course designed to improve skills in critical thinking and analytical expression based on the reading of literary texts in a variety of literary genres, including poetry, fiction and drama. As in 1001G, attention is given to the on-going development of student writing, including effective expression, clear structure, adequate development, and documentation of sources. Prerequisite: English 1001G.

Course Objectives:

Upon completing English 1002, students should be able to:

- Think critically about literary texts;
- Select and narrow a literary topic;
- Write clearly and concisely in standard written English;
- Refer to secondary sources, and document those sources accurately in MLA style
- Revise essays for clarity, cohesion and style;
- Assist fellow students in their writing and revision.

Grading:

Grades on individual assignments will be assigned according to the following scale:

A	90-100%
B	80-90%
C	70-80%
D	60-70%
F	59% and below

Grades for individual writing assignments will be determined according to the Guidelines for Evaluating Writing Assignments in EIU's English Department (attached). Be sure to read these guidelines fully – they will help you to understand what is expected of your work. **Keep in mind that adequate, average work will receive a C, and excellent work will receive an A.** Please remember that your grade for an essay will be determined not just by your final draft, but also by your revision work.

According to the Internal Governing Policies of the University, grades have the following meanings:

<u>Grade</u>	<u>Description</u>
A	Excellent
B	Good
C	Average

The possible **final** grades for English 1002G are A, B, C, NC and INC. In other words, you cannot pass this course with D-level work. If your grade for the course is less than a C, you will receive an NC for the course and you must then retake the entire course to receive credit.

In addition, **you must turn in all major essays** to receive credit for the course. If you fail to turn in one of your assignments, you will receive an NC for the course.

Assignments will be accepted for full credit only on the day on which they are due. Late assignments will lose one letter grade for each day they are late.

Assignments:

Essays	60%
Diagnostic	5%
Essay 1	10%
Essay 2	20%
Essay 3	25%
Final Exam	10%
Participation and Daily Assignments	30%
	<hr/> 100%

Please note: I do not accept assignments electronically.

Attendance Policy:

Attendance is mandatory. *Your final course grade will be lowered by one letter grade for each unexcused absence over three.* Absences may be excused for religious holidays and some university events. Also, in *documented, drastic* cases of illness or personal emergency, absences may be excused.

What to do when you have missed class:

1. Determine whether your absence can be excused. If you provide one of the following forms of documentation, your absence may be excused:

- Receipt from a visit to a doctor's office or health care facility (including EIU Medical Clinic)
- Letter from a doctor
- Program from a funeral
- Letter from faculty advisor documenting your participation in a university-sponsored event
- Program from a service for a religious holiday

If you are experiencing a personal emergency, see me during office hours or at another scheduled time to discuss documentation of the emergency.

2. Contact a classmate to find out what transpired during the class session(s) you missed. *You are responsible for finding out what you missed. Do not email me to ask. I will not respond to such an email. Also, do not take up class time to ask. If you have questions about what transpired in class, you may visit me during office hours or at another time you schedule with me.*

On the slots below, write the names and telephone numbers of three of your classmates whom you may contact when you miss class:

Name: _____

Contact Information: _____

Name: _____

Contact Information: _____

Name: _____

Contact Information: _____

If your contacts prove to be unreliable in documenting what happened in class, it is your responsibility to find new ones. Make plenty of friends in class, and get the names and phone numbers of your Writing Group members.

3. If you have documentation of your absence, bring it to class as soon as you can. You may have to wait a few days to get a receipt from EIU Medical Clinic

4. Write the date of your absence in the appropriate blank below.
5. Remember that you cannot make up points from activities we have done in class, even if your absence is excused.

Unexcused absence dates:	Excused absence dates:
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	
<i>Your final grade for the course will now be one level lower than your overall average</i>	
5. _____	
<i>Your final grade for the course will now be two levels lower than your overall average</i>	
6. _____	
<i>You can no longer pass the course</i>	

Appropriate Use of Technology:

Cell phones must be placed out of sight and must be set on vibrate or turned off during class. In addition, computers are to be used only for class-related activity. You will be asked to leave class and your absence will be unexcused for the day if you do any of the following:

- Look at or use your cell phone
- Use *any* computer, including your own laptop and the computer provided for you in the lab, for *any* purpose unrelated to the current class discussion or task

Writing Center:

I encourage you to use EIU's Writing Center located at 3110 Coleman Hall. This free service provides one-to-one conferences with writing center consultants who can help you with brainstorming, organizing, developing support, and documenting your sources.

The writing center is open to help any student from any major at any stage of his or her writing process, and its system of one-to-one conferences demonstrates value and respect for individual writers, all of whom can benefit from feedback about their works in progress.

To schedule an appointment, you can drop by the center (3110 Coleman Hall) or you can call 581-5929. The writing center is open Monday through Thursday, 9 a.m. to 3 p.m., and 6 p.m. to 9 p.m. On Friday hours of operation are 9 a.m. to 1 p.m.

Disabilities:

If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible.

Conferences:

Your success in this course may also depend on your willingness to schedule voluntary conferences. At any point during the semester at which you need help or would like to review your progress in the course, come to my office during office hours. You should also keep careful records of your grades and absences and bring these records to conferences during which you'd like to discuss your grade.

If you are not available during my office hours, I will be more than happy to schedule an appointment for you at another time.

Plagiarism:

Any teacher who discovers an act of plagiarism – "The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work" (Random House Dictionary of the English Language) – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Student Standards Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources. The University also uses TURNITIN to detect instances of plagiarism.

Guidelines for Evaluating Writing Assignments in EIU's English Department

Grades on written work range from A to F. The categories listed below are based on rhetorical principles and assume intellectual responsibility and honesty. Strengths and weaknesses in each area will influence the grade, though individual teachers may emphasize some categories over others and all categories are deeply interrelated.

	A	B	C	D	F
Focus	Has clearly stated purpose or main idea/thesis quite thoughtfully and/or originally developed within the guidelines of the assignment	Has clearly stated purpose or main idea/thesis developed with some thoughtfulness and/or originality within the guidelines of the assignment	Has a discernible purpose or main idea/thesis which is not very clearly stated and is developed with limited originality and/or thoughtfulness; may have missed or failed to conform to some element of the assignment's guidelines	Has no apparent purpose or main idea/thesis and/or shows little thoughtfulness and/or originality; may not conform to significant elements of the assignment's guidelines	Has no purpose or main idea/thesis; shows little or no thoughtfulness and/or originality; may not conform to the guidelines of the assignment
Organization	Is logically organized but without overly obvious organization devices; has unity, coherence, strong transitions; has well-defined introduction, body, conclusion	Is logically organized; has unity, coherence, competent transitions; has well-defined introduction, body, conclusion	Is organized, but not necessarily in the most logical way; has unity and coherence but may make inconsistent use of transitions; has introduction, body, conclusion, one of which may be weak	Is somewhat organized, but is confusing to readers; shows significant problems with coherence, unity, transitions; no or poorly written introduction, body or conclusion	Is not organized; has little or no coherence and unity; poor or no use of transitions; no or poorly written introduction, body or conclusion
Development	Supports purpose or main idea with abundant, fresh details; details are specific and appropriate; uses sources well when sources are called for in the assignment	Supports purpose or main idea with sufficient details; details are fairly specific and appropriate; uses sources adequately	Supports purpose or main idea with details, but some parts of the paper are inadequately/inappropriately developed or vague	Makes an attempt to use details to develop purpose or main idea but is, for the most part, inadequately/inappropriately developed	Does not develop main idea; may use sources inadequately/inappropriately
Style & Awareness of Audience	Word choices show consideration of purpose and audience; shows thoughtfully and imaginatively constructed sentences; incorporates sources well	Word choices are appropriate to purpose and audience; sentences often constructed thoughtfully and imaginatively; incorporates sources adequately	Word choices are mostly appropriate to purpose and audience; sentences aren't particularly thoughtful or imaginatively constructed; sources may sometimes be awkwardly incorporated	Word choices may be inappropriate to purpose or audience; sources incorporated poorly	Word choices are generally poor; sources are incorrectly or very awkwardly incorporated
Mechanics	Has very few grammatical, spelling and punctuation errors; uses appropriate documentation style correctly when necessary for assignment	Has minor grammatical, punctuation or spelling errors that do not interfere with reading of essay; uses appropriate documentation style correctly	Has some grammatical, punctuation and/or spelling errors that occasionally interfere with reading of essay; uses appropriate documentation style but may have some errors	Has grammatical, punctuation and/or spelling errors that make reading difficult; documentation style may be poorly used	Has grammatical, punctuation and/or spelling errors that make reading very difficult; documentation style poorly used
Process	Shows abundant evidence of careful planning and drafting and attention to peer and teacher comments	Shows evidence of careful planning and drafting and some attention to peer and teacher comments	Shows some evidence of planning and drafting, though some drafts may be less considered, and some attention to peer and teacher feedback	Shows only a little evidence of planning and drafting and attention to peer and teacher feedback	Shows little or no evidence of planning, drafting, or attention to peer and teacher feedback

**Eastern
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Electronic Writing Portfolio

what you need to know

What is the purpose of the Electronic Writing Portfolio?

Effective writing is a goal of Eastern's undergraduate program, and the EWP allows the University to assure that its students are effective writers. The EWP gathers authentic artifacts of students' writing to ascertain that Eastern's students are meeting that goal. Completing the EWP is a graduation requirement of all undergraduate students.



What does Eastern consider effective writing?

Competent writing at Eastern displays the following skills: establishing and maintaining focus and appropriate voice; organization that enhances presentation of material/ideas; development of ideas supported by details; use of effective sentence structure, syntax, and diction; and the use of correct mechanics.

What courses are eligible for paper submissions?

Three submissions are required for the portfolio. Submissions may come from any writing-centered or writing-intensive course, or from any other undergraduate course for which you have completed an appropriate writing assignment (see below). Courses designated as writing-intensive or writing-centered are indicated in the catalog.

Only one submission is allowed from any one course. If you submit from ENG 1001G/1091G, you may not submit from ENG 1002G/1092G. Before you submit from any course, it is a good idea to discuss your plan to submit with your instructor.

What kind of papers may be submitted?

- ◆ The paper must be at least 750 words in length (approximately 3 pages).
- ◆ It must be written in standard English.
- ◆ It must be developed in a manner consistent with the demands of the discipline for which it was written.
- ◆ It must contain a coherent writing sample that connects ideas within and between paragraphs. Therefore, lists, lesson plans, and other such documents may not be submitted.
- ◆ Submissions may not be creative pieces, such as poems, short stories, or plays.

When do I need to submit?

All papers must be submitted the semester a student is enrolled in a course. Students may not submit papers for courses after the semester ends. If you fail to submit a paper from a course from which you planned to submit, you will need to choose a new course for your EWP submission.

You must submit your first two papers by the time you have earned **60 credit hours**. The third and final submission must be submitted by the time you earn **105 hours**.

**Center for
Academic
Support &
Assessment**

Ninth St. Hall

Room 3001

**tel
217-581-8384**

**fax
217-581-7100**

**web
www.eiu.edu/
assess/
ewpmain.php**

**email
ewp@eiu.edu**

EASTERN ILLINOIS UNIVERSITY

Electronic Writing Portfolio

www.eiu.edu/assess/ewpmain.php

How do I submit to the EWP?

- ◆ Go to <http://www.eiu.edu/assess/ewpmain.php>.
- ◆ Click on "click here to begin the submission process" under the "Student Submission Information" heading. Instructions are also available here.
- ◆ Enter your EIU login and password. Click "submit." This is the same as your EIU e-mail login and PAWS login.
- ◆ This should take you to the EWP Student: Main Menu page. Click on "Submit a Writing Sample."
- ◆ Select the course from which you want to submit from the drop-down menu.
- ◆ Click the "Upload Writing Sample" button.
- ◆ Click the "browse" button and go to the file you want to submit and click on the file. The file must be one of the following types: Microsoft word (.doc), plain text (.txt), rich text (.rtf), or PDF (.pdf).
- ◆ Click the "open" button. The file location will appear in the "File to Upload" box. Type in a description of the assignment that was given for the paper you are submitting.
- ◆ Click the "validate file" button.
- ◆ Click the "Upload File and Complete Submission" button. You will receive a message that you have successfully submitted a writing sample to the Electronic Writing Portfolio and will be taken back to the main menu.

How will I know the ratings my papers received?

After you have submitted your document, a notice will be sent to your professor to rate your paper. To check your ratings, log in by following the first 4 steps given under the submission instructions. At the main menu, click on "View Ratings" to see your ratings.

How will my ratings be used?

Ratings will be used to determine how well you write. Students whose 3 submissions are primarily "superior" will be given a "writes with distinction" designation on their transcript and will receive a congratulatory letter and certificate.

Students who receive a 2 or lower rating will receive an email alerting them to this rating and encouraging them to seek assistance with their writing. Their advisors will receive an alert as well so that they may assist students in improving their writing skills.

Do I have to submit if I transfer in to Eastern?

Yes. Transfer students must submit 3 documents to the EWP as part of their graduation requirements. Additional time may be needed for transfer students to submit, so leeway will be granted. Students who transfer into Eastern should consult with their advisors concerning their submission plans. It is recommended to submit at least one paper your first semester at Eastern.

GOOD PRACTICE:

Keep all your coursework electronically until you graduate!

Tentative Course Schedule

- In this course schedule, page numbers refer to your Kennedy textbook.
- Readings will be discussed on dates listed. Please read *before* this date.

Week	Monday	Wednesday
1	August 20 Introduction to Course	August 22 Diagnostic due
		Lecture: Understanding Poetry
		pp. 754-5 "Richard Cory" p. 703 "Fire and Ice"
2	August 27	August 29
	Lecture: Understanding Fiction	Begin Course Theme 1: Desire and Love
	pp. 169-172 "The Gift of the Magi" pp. 29-35 "A Rose for Emily"	pp. 538-542 "Araby" pp. 16-20 "A & P"
3	September 3 University Holiday: Labor Day	September 5 Handout: "Hills Like White Elephants" pp. 674-5 "This Is Just to Say"
4	September 10 pp. 584-595 "Where Are You Going..."	September 12 Essay 1 Peer Review (must bring two copies of a completed, polished draft with a Works Cited page)
5	September 17 No classes -- Essay 1 Writing Workshops DON'T FORGET TO ATTEND YOUR SCHEDULED WRITING WORKSHOP. FAILURE TO ATTEND THIS WORKSHOP WILL RESULT IN A DEDUCTION IN DAILY POINTS. You must bring the following to your writing workshop in order to receive full points: <ul style="list-style-type: none"> • Your new draft • Your peer review draft • Your peer review sheets 	September 19 No classes -- Essay 1 Writing Workshops DON'T FORGET TO ATTEND YOUR SCHEDULED WRITING WORKSHOP. FAILURE TO ATTEND THIS WORKSHOP WILL RESULT IN A DEDUCTION IN DAILY POINTS. You must bring the following to your writing workshop in order to receive full points: <ul style="list-style-type: none"> • Your new draft • Your peer review draft • Your peer review sheets

6	September 24	September 26
	Begin Course Theme 2: Family and Tradition	pp. 474-482 "This Is What It Means..."
	Handout: "Watching the Mayan Women" Handout: "Bedtime Story" Essay 1 final draft due (don't forget to submit with all previous drafts and peer review sheets)	Handout: "Appendix"
7	October 1	October 3
	pp. 51-72 "Sonny's Blues"	Begin Course Theme 3: Opportunity and Fate
		pp. 700-701 "London" pp. 961 "Much Madness is divinest Sense"
8	October 8 Handout: "The Judge's Wife" pp. 342-343 "Magical Realism" Handout: Archetypes	October 10 Essay 2 Peer Review (must bring two copies of a completed, polished draft)
9	October 15 No classes -- Essay 2 Writing Workshops DON'T FORGET TO ATTEND YOUR SCHEDULED WRITING WORKSHOP. FAILURE TO ATTEND THIS WORKSHOP WILL RESULT IN A DEDUCTION IN DAILY POINTS. You must bring the following to your writing workshop in order to receive full points: <ul style="list-style-type: none">• Your new draft• Your peer review draft• Your peer review sheets	October 17 No classes -- Essay 2 Writing Workshops DON'T FORGET TO ATTEND YOUR SCHEDULED WRITING WORKSHOP. FAILURE TO ATTEND THIS WORKSHOP WILL RESULT IN A DEDUCTION IN DAILY POINTS. You must bring the following to your writing workshop in order to receive full points: <ul style="list-style-type: none">• Your new draft• Your peer review draft• Your peer review sheets
10	October 22	October 24
	Begin Course Theme 4: Truth and Meaning	Handout: "Good Country People"
	Handout: "Euphoria" Handout: "First Coca-Cola"	
11	October 29 Essay 3 Demonstration Essay 2 final draft due (don't forget to submit with all previous drafts and peer review sheets)	October 31 Research Demonstration ***Note: Class meets at Booth Library South Entrance (the entrance closest to the clock tower)

12	November 5 Handout: "How to Tell a True War Story"	November 7 Handout: "Mexicans Begin Jogging" p. 836 "In the Desert"
13	November 12 <div>All Course Themes</div> pp. 1558-1609 <i>A Doll's House</i>	November 14 Essay 3 Peer Review (must bring two copies of a completed, polished draft)
14	November 19 University Holiday: Thanksgiving Break	November 21 University Holiday: Thanksgiving Break
15	November 26 No classes -- Essay 3 Writing Workshops DON'T FORGET TO ATTEND YOUR SCHEDULED WRITING WORKSHOP. FAILURE TO ATTEND THIS WORKSHOP WILL RESULT IN A DEDUCTION IN DAILY POINTS. You must bring the following to your writing workshop in order to receive full points: <ul style="list-style-type: none"> • Your new draft • Your peer review draft • Your peer review sheets 	November 28 No classes -- Essay 3 Writing Workshops DON'T FORGET TO ATTEND YOUR SCHEDULED WRITING WORKSHOP. FAILURE TO ATTEND THIS WORKSHOP WILL RESULT IN A DEDUCTION IN DAILY POINTS. You must bring the following to your writing workshop in order to receive full points: <ul style="list-style-type: none"> • Your new draft • Your peer review draft • Your peer review sheets
16	December 3 Essay 3 due (don't forget to submit with all previous drafts and peer review sheets) <i>A Doll's House</i> con't	December 5 <i>A Doll's House</i> con't Final Exam Review

